



DAV PUBLIC SCHOOL, BERHAMPUR (ODISHA)

Ref.No. : DAV/BAM/ 112(1)/2025Date : 11/02/2025

TENDER CALL NOTICE

Sealed quotations are hereby invited by the undersigned from the reputed local Printers for printing and supply of School Magazine, "Navodit Swar" as per the following specifications. Interested printers may tender their quotations as per the following Terms & Conditions.

The sealed quotations in the prescribed **FORM OF QUOTATION – Annexure A** should be submitted in the office of the undersigned on or before **24th Feb 2025** by 04:00 pm.

Incomplete quotations & the quotations received after stipulated date will be treated as invalid and rejected summarily. The party without having valid PAN, GST Number in the Quotation shall not be considered. The envelope containing the quotation must be super-scribed as **QUOTATION FOR SCHOOL MAGAZINE**.

TERMS & CONDITIONS:

- i. Quotations received after the stipulated date and time, without the specified requirements or incomplete in any respect shall not be entertained.
- ii. The undersigned reserves the right to cancel any or all quotations without assigning any reason.
- iii. The magazine should be error-free.
- iv. A deduction of 5% - 10% on the total amount will be applied for late delivery or errors noticed after proof correction.
- v. Delivery should be made in one lot to the school office within 20 days from the date of the order placement.
- vi. Payment will be released upon complete receipt of the orders, subject to verification by the Magazine Committee and the satisfaction of the undersigned.


Mrs. Dharashree Padhi

Principal
D.A.V. PUBLIC SCHOOL
BERHAMPUR (GM.)

Copy to:

1. The Notice Board / Website of the School for information of public / person concerned on this profession.
2. The concerned file for record.

School Address: Sadananda-Vihar, Gosaninuagaon, BERHAMPUR. Dt. Ganjam, Odisha. Pin : 760003.
Ph : 09439549765 . email : principal@davberhampur.org

Managed by : DAV College Managing Committee, Chitra Gupta Road, DELHI

DAV PUBLIC SCHOOL, BERHAMPUR, ODISHA
FORM OF QUOTATION FOR PRINTING OF SCHOOL MAGAZINE

Ref. Quotation No. _____

Date: _____

Name of the Printer _____

Complete Postal Address _____

Email: _____ Phone No(s). _____

PAN No. _____ Tin No. _____ GST No. _____

Sl. No.	Specification	Rate
01	<ul style="list-style-type: none"> • Size of Magazine: Dy. 21 cm x 28 cm • 220 Pages including inner & cover pages (approximately) 	1) DTP Charges Rs. _____ 2) Designing Rs. _____
02	<ul style="list-style-type: none"> • Inner Pages: Colour 20 Pages in 90 GSM Fine Art Paper. • Inner Pages: Black & White 100 Pages in 70 GSM Fine Art Paper. 	3) Cost of paper Rs. _____ 4) Printing Charges Rs. _____ 5) Binding Charges Rs. _____
03	<ul style="list-style-type: none"> • Cover page – Multi Colour 4 pages printing on both side with matt lamination 250 GSM Art Board 	6) Additional charges for each 4 pages (inner) addition over and above 200 pages. Rs. _____
04	<ul style="list-style-type: none"> • Quantity of magazine – 3000 Nos. 	
05	Cost of one magazine including GST, Transportation & other charges = Rs. _____	

NOTE:

1. All page designing will be done by the Printer.
2. The aforesaid specification is subject to change if need arises.
3. TDS will be deducted as per IT rules.

Signature of the Proprietor /
Printer with official seal